



PARENT ENGAGEMENT POLICY



Parental Involvement

We believe that schools and families must work in partnership to ensure children's success. Parent and family involvement in schools is necessary to promote student achievement, and we encourage every parent to take an active role in their child's education. There are numerous ways for parents to become involved at school, and we have developed the following Parental Involvement Policy for schools. The school will:

- Host an annual "Open House" where parents will meet teachers, learn about the Title I program requirements, and be given opportunities to become involved in their child's education.
- Conduct report card conferences each semester and allow parents to pick up their child's report card and meet with the teachers and leaders who support learning in the school building.
- Provide opportunities for parents to learn how to support their children and understand the state's academic assessments.
- Send communications informing families of school activities and programs.

Families are always welcome at our schools, and we welcome suggestions to improve our schools.

Parents are also able to apply to join the network's Parent Advisory Board in the fall.

Parents Right to Know Information (ESSA)

Your child's school receives Federal Title I funds to assist students in meeting state achievement standards. This letter lets you know about your right to request information about the qualifications of classroom staff working with your child and information about student assessments given during the school year.

Title I schools must meet federal regulations related to teacher qualifications as defined in the ESEA (Elementary and Secondary Education Act). These regulations allow you to learn more about your child's teachers' training and credentials. At any time, you may ask:



- If the teacher meets state qualifications and certification requirements for the grade level and subject he/she is teaching
- The teacher has received an emergency or conditional certificate through which state qualifications were waived
- What undergraduate or graduate degrees the teacher holds, and major(s) or area(s) of concentration.
- Whether your child receives help from a paraprofessional, and if so, his/her qualifications
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The Every Student Succeeds Act (ESSA) which was signed into law December 2015 and reauthorizes the ESEA, contains additional parent right to know requests, including information on policies regarding student participation in assessments and procedures for opting out.

Information on required assessments including:

- subject matter tested
- purpose of the test
- source of the requirement (if applicable)
- amount of time it takes students to complete the test
- time and format of disseminating results

All of the above information can be requested through your school principal.



Grievance Policy :

KIPP New Orleans Schools has established the following grievance protocol to solve disputes or complaints in a fair and prompt manner. The formal procedures described below may be implemented only after the parties have engaged in an earnest attempt to resolve the matter(s) informally.

Complainants should first schedule a conference with the immediately involved school staff member to discuss the issue. For example, if the complaint is regarding math class, the parent should contact the math teacher. The school reserves the right to redirect complainant(s) to the appropriate personnel if this step has not been followed.

If the complainant(s) conclude that the initial response/course of action was insufficient, a meeting may then be scheduled with the School Leader. The School Leader may choose to redirect the meeting to the appropriate vice-principal or administrator that supervises the immediately involved staff member. If this meeting is insufficient, the School Leader will arrange a meeting.

Prior to the scheduling of a meeting with the School Leader, the complainant should provide to the School Leader a letter that identifies:

- the issue / concern / complaint;
- what steps have been taken to resolve the situation;
- the reason for the complainant(s)' dissatisfaction with the decisions previously rendered;
- proposed solutions

If a resolution cannot be reached through a discussion with the School Leader, complainants(s) may submit their complaint to the KIPP New Orleans School Support Center staff. The appropriate staff contact information can be obtained through the school's front office. The School Support Center staff will work with the parent to seek resolution to the problem and make a decision regarding the outcome of the grievance.

If a parent disagrees with the decision made by the School Support Center staff, they may appeal the decision to the Chief Executive Officer or her designee. The decision of the CEO or her



designee will be final. The Board of Directors does not consider individual parent grievances except in cases related to the alleged violation of the law.